

## Small Grant Applicant Eligibility Checklist

To be eligible for funding projects need to:

	Yes/No
1. fit with the Making it Local Small Grants Objectives	
2. require funding between £1000 - £10,000	
2. demonstrate need for their project	
3. be located in the project area	
4. have eligible costs	
5. be an eligible organisation	
6. have match funding	
7. start at least two months or more from now	
8. be a new project activity	

### 1. Fit with the Making it Local Programme Small Grants Objectives

Eligible projects should meet one or more of the following three objectives to be eligible for funding;

1. Small Business Creation and Growth Grants
2. Strengthening Local Communities Grants
3. Connecting People and the Landscape Grants

#### Small Business Creation and Growth Grants

<b>What it's for:</b>	the development of new businesses or further development of existing businesses.
<b>eligible beneficiaries:</b>	sole-traders, micro-businesses/social enterprise (up to 10 employees) and new starts (with a business plan/have attended a Business Link workshop).
<b>how much:</b>	up to half of the project costs; maximum £10,000.
<b>examples of what we'll fund:</b>	new marketing; testing out new product / service ideas; installing new technology or equipment; improving energy efficiency or reducing waste / consumption; purchase of new equipment; bespoke training and mentoring; helping tourism providers improve sustainability.
<b>more likely to be funded if:</b>	leads to improvements in sustainability, lowers carbon footprint or lessens environmental impact; involves food and drink business, the creative sector, or renewable energy; re-uses or recycles resources; makes sensitive use of local resources; connects businesses in the area, especially the rural areas with towns.
<b>Will not fund:</b>	Statutory costs; vehicles; replacement or upgraded ICT; replacement of existing equipment; not 'normal' education programmes or land-based training.

#### Strengthening Local Communities Grants

<b>What it's for:</b>	To help communities become more resilient in the face of change; for small local projects which directly benefit a community(ies) in the area and to encourage sharing and connection between communities.
<b>eligible beneficiaries:</b>	Formally constituted groups, charities, social enterprises with community benefit, parish and town councils. The applicant must be based in the area.
<b>how much:</b>	up to seventy percent of the project costs; maximum £10,000.
<b>examples of what we'll fund:</b>	Updating community facilities; providing new or extending existing services; installing new technology or equipment; improving energy efficiency or reducing waste / consumption; developing use of local food and drink or other local products; cultural events; developing or marketing of services; testing out new ideas that will benefit communities.
<b>more likely to be funded if:</b>	Helps facilities become more viable in the long-term; it leads to improvements in sustainability, lowers carbon footprint or lessens environmental impact; re-uses or recycles resources; makes use of local resources; there is sharing of knowledge & resources with others in the area; increases or widens use of facilities; benefits a diverse range of people.
<b>Will not fund:</b>	statutory costs (e.g. compliance with DDA); on-going revenue costs (e.g. continuation of staffing costs).

## Connecting People And The Landscape Grants

<b>What it's for:</b>	Encouraging people to make the most of their local resources and deepen their connection with the landscape.
<b>eligible beneficiaries:</b>	Local businesses, formally constituted groups, charities, social enterprises, parish and town councils.
<b>how much:</b>	up to seventy percent of the project costs (up to fifty percent for business); maximum £10,000.
<b>examples of what we'll fund:</b>	Improving access like local footpaths; interpretation of an area through maps, boards or other media; new cultural or leisure events; green tourism activity; marketing development which use the landscape as a source; support for volunteers in environmental activities; developing local craft activities.
<b>more likely to be funded if:</b>	It leads to improvements in sustainability, lowers carbon footprint or lessens environmental impact; improves bio-diversity; re-uses or recycles resources; makes use of local resources; there is sharing of knowledge & resources with others in the area; increases or widens use of facilities; benefits a diverse range of people; can show an economic impact on the area.
<b>Will not fund:</b>	statutory costs (e.g. health and safety) on-going revenue costs (e.g. continuation of existing projects or long-term staffing costs).

### 2. Require funding between £1000 - £10,000

The Small Grants Fund provides funding of £1000 - £10,000. For higher amounts of funding please visit the Main Grants page

### 2. Demonstrate need for project

Does your project provide clear evidence of local needs or opportunities? i.e. surveys, reports, letters of support etc.

### 3. Be located in the Project Area

For a project to be eligible for funding, you must demonstrate that it will provide benefits in some or all of the programme area. It may be one parish or town, or the whole area. For more information please download a Programme Area Map from the Small Grants webpage.

### 4. Have eligible costs

For a summary of eligible costs please download the Guidance on Project Costs document

### 5. Be an eligible organisation

Funding is available for different kinds of business and organisations, including private businesses, farm households and sole traders, social enterprises, Parish and Town Councils, voluntary groups, local community groups, charities and constituted groups.

### 6. Match Funding

Do you have 'match' funding already secured? (Making it Local will fund between 30% and 70% depending on your project type and organisation type.)

### 7. Project Start Date

Will the project start at least three to four months from now? If yes then your project is eligible for funding, but if your project has already started then you are not eligible for funding. Please note we can not fund any projects which have already started.

### 8. Be a New Project

Is the activity of this project **unique**? i.e. not covered by an existing initiative or project.

If you have answered yes to most of these questions then you are eligible to apply. If you have any queries please contact us [makingitlocal@devon.gov.uk](mailto:makingitlocal@devon.gov.uk) or 01823 680626  
[www.makingitlocal.org](http://www.makingitlocal.org)

