

**Minutes of
Newton Abbot CIC
Annual General Meeting
10:00am Wednesday 5th July 2017
Mayor's Parlour, Town Hall**

Present: John Pike, Faith Cummins, Lynn McElheron, Daphne Watts, Carol Bunday, Reg Winsor, Steve Michaels

Apologies: Emily Farrell, Paula Birbeck, Louise Cooke, Jacky Bennett

1. Elections of Chair and Vice Chairs

- Lynn was nominated to remain as Chair, this was proposed by John and seconded by Carol the rest of the Board agreed. Lynn agreed to remain as Chair and the Board agreed to support Lynn more fully in her role as Chair and for her to delegate to the Board when necessary.
- Carol proposed John and Daphne to remain as Vice Chairs. Reg Winsor seconded the proposal for John and Daphne seconded John, the rest of the Board were in favour.
- Nick Paling from Westcountry Rivers Trust was unfortunately not able to attend as the speaker. He would like to attend a Board meeting after their report is complete as there could be the possibility of working together. Lynn did contact Totnes Development Group but unfortunately, they were unable to attend at such short notice. Gareth Regan the Vicar for the new estates has also expressed an interest to speak at a Board meeting.
- Lynn to arrange a meeting with Ed Moffatt, Patrick Parkes and Gareth Regan.

2. Previous AGM Minutes (4th May 2016) and Matters Arising

- The previous AGM Minutes were signed and agreed.

3. Chairman's Report

- Lynn commented on how much Emily Farrell has been missed over the last year during her sabbatical. The CIC has continued to work with the BMCA Trustees supporting the management of the Centre, and has achieved a lot of work during the past year with the refurbishments to the Community Centre. This included work to the activities room, a newly refurbished kitchen, a new corridor and new toilet area. A new boiler was also installed. This involved a lot of work in gaining relevant permissions from TDC and necessary grants. This was a big piece of work for us all. Lynn thanked Steve and Faith for all their hard work over the past year, because of this many more groups can now hire the Centre providing a more diverse range of activities.
- **Buckland Media Coordinator** - Steve has been employed to help deliver the SLA with TDC to engage the local community and address issues such as anti-social behaviour, unemployment, education, and health. Lynn thanked Steve for his tenacity in trying many different ideas and approaches. Social media has proven to be the most effective way to engage the local community. Steve has created a new website, making it easier to book rooms at the Centre. He has also developed a social media page to help with employment also providing a link to local recruitment agencies. Steve has helped engage the community in a variety of ways:
 - Creating a cook book for the local food bank

- Working with DCC to launch recycle and repair events
- Advising the community on activities in the area
- Creating websites for local groups
- Organising and running a Fun Day
- Enabling South Devon College to use the Centre for some activities

The CIC have also played a role in the development of the Skatepark.

- **Community Facilities in new developments** – A report was submitted to TDC following consultation events on the new developments off the Ashburton Road. The CIC priority is to enable community facilities, particularly in the second stage of Houghton Barton development. The CIC have been asked to provide a draft Business Case for a community facility outlining proposed requirements, as a result we are now developing a fully costed Business Plan for TDC by April 2018.
- **Penn Inn Improvements** – Consultation is to be held with the public and an initial tidy up day is to take place once permissions have been established to improve the area around the roundabout.
- **Priorities for the year ahead** – The work of the CIC falls under three areas – delivery of projects, supporting other organisations and lobbying for action on issues around Newton Abbot. We plan to focus on delivering community facilities to meet the needs of the growing population and to continue to help run the Buckland & Milber Community Centre.
- The Board gave their sincere thanks to the Chair for all their hard work over the past year.

5. **Presentation of 2015/6 Accounts**

- The Chair presented last year's Accounts for 2015/6. The closing balance was at the 31st October 2016 - £18,507.10. These accounts were formally agreed by the Board.

6. **AOB**

- Reg enquired as to the future of the Buckland Youth Club. This is now run by a new youth leader who is employed by the BMCA and this will continue.
- There were no further questions and no further business.

Meeting closed at 10:35