

The Base Youth Club

POST TITLE	:	YOUTH SUPPORT WORKER
POST LOCATION	:	The Base, Buckland and Milber community centre
RESPONSIBLE TO	:	Senior Youth Worker Board of Directors, Newton Abbot Community Interest Company
HOURS OF WORK	:	5 hours per week – from 5.00pm – 10.00pm on a Friday evening, plus additional hours when required (e.g. to attend training)
SALARY	:	£8.50 per hour

STATEMENT OF PURPOSE

To work with young people to facilitate their personal, social and educational development and to support young people during their period of transition from dependence to independence by enabling them to gain a voice, influence and place in society.

KEY RESPONSIBILITY

To support and deliver the provision of a balanced high quality youth work curriculum, which delivers the aspirations of the Positive for Youth Report and the requirements of the Statutory Guidance for Local Authorities within the locality team area

CORE TASKS AND DUTIES

1. Working directly with young people to develop their personal, social and educational development by providing programmes of activities, services and facilities.
This will include ensuring that young people have an opportunity to influence the planning, delivery and evaluation of services.
2. Establishing contact with young people to support and encourage them to engage in a range of positive activities.
3. Assisting with service development by contributing to planning, delivery and monitoring of local provision.
4. Day to day administration to ensure smooth running of services.
5. The implementation of equal opportunities policies.
6. To attend regular supervision and appraisal sessions, staff meetings and training programmes in accordance with the level of the post.
7. Demonstrate a commitment to safeguarding and promoting the welfare of children and young people.

PERSONAL SPECIFICATION			
ASSISTANT YOUTH SUPPORT WORKER			
CATEGORY	ESSENTIAL	DESIRABLE	EVIDENCE
Education/ Training/ Qualifications	Basic literacy and numeracy	NVQ Level 2 Youth Work Qualifications.	Application Form
Experience	Demonstrate an understanding of Youth Work values	Some experience of working with young people in either formal or informal situations	Application Form Interview
Knowledge	Demonstrate an understanding of issues facing young people. Health, Safety & Welfare issues Child Protection issues Equal Opportunities		Application Form Interview
Skills/Abilities	Flexibility in use of your time and in organisation of your work. Ability to work evenings and weekends		Application Form Interview
Communications	Excellent interpersonal skills Listening/reflective skills	Experience of dealing with other relevant agencies who support young people	Application Form Interview
Management/ Supervisory Skills	N/A	N/A	N/A
Personality/Aptitude	Discretion/confidentiality Commitment to ongoing training and development		Application Form Interview
Other Requirements	Ability to travel according to the needs of the job, with reasonable adjustments, if required, according to the Disability Discrimination Act. Use of own transport to attend work. Commitment to safeguarding and promoting the welfare of children and young people.		Application Form Interview
Equality and Diversity	A commitment to Equality and Diversity		Application form Interview